

One Daytona Community Development District

3501 Quadrangle Boulevard, Suite 270, Orlando, FL 32817; 407-723-5900

<https://www.onedaytonacdd.org/>

The following is the proposed agenda for the Board of Supervisors' Continued Meeting and Auditor Selection Committee Meeting for the One Daytona Community Development District ("District"), to be held at **10:00 a.m. on Wednesday, June 10, 2026**, at the **International Motorsports Center, One Daytona Boulevard, Daytona Beach, FL 32114**. Questions or comments about the meeting or agenda may be addressed to Jane Gaarlandt at gaarlandtj@pfm.com or (407) 723-5900.

To attend the meeting, please use the below conference call information:

Phone: **1-844-621-3956**

Access Code: **2539 895 0958**

BOARD OF SUPERVISORS' MEETING AGENDA

Administrative Matters

- Roll call to confirm a quorum
- Public Comment Period *[limited to items on the agenda]*
- 1. **Consideration of the Minutes of the January 16, 2026, Board of Supervisors' Meeting**
- 2. **Consideration of Resolution 2026-01, Designating a Date, Time and Location for the 2026 Landowners' Election Meeting** [Suggested Date, November 20, 2026]
- 3. **Review of Letter from Supervisor of Elections, Volusia County**
- 4. **Appointment of Auditor Selection Committee**

Business Matters

5. **Consideration of Resolution 2026-02, Approving Fiscal Year 2026-2027 Proposed Budget, and Setting a Public Hearing Date** [Suggested Date: August 21, 2026]
6. **Ratification of Funding Request Nos. 257 – 264**
7. **Review of District Financials [no action required]**

Other Business

Staff Reports

- **District Counsel**
 - **History of One Daytona CDD Memo**
- **District Engineer**
- **District Manager**
 - **Next meeting: July 17, 2026**

Audience Comments and Supervisor Requests

Adjournment

AUDITOR SELECTION COMMITTEE MEETING AGENDA

- Call to Order
- Roll Call
- Public Comment Period *[for any members of the public desiring to speak on any proposition before the Committee]*

Audit Matters

- 1. Review and Approval of Audit Documents**
 - a. Audit RFP Notice**
 - b. Instructions to Proposers**
 - c. Evaluation Criteria – With and Without Price**

Adjournment



One Daytona Community Development District

BOARD OF SUPERVISORS' MEETING



One Daytona Community Development District

**Consideration of the Minutes
of the January 16, 2026,
Board of Supervisors' Rescheduled Meeting**

MINUTES OF MEETING

***One Daytona Community Development District
Board of Supervisors' Meeting
Friday, January 16, 2025, at 10:00 a.m.
International Motorsports Center, One Daytona Boulevard, Daytona Beach, FL 32114***

Present:

Kevin Bowler	Chairman	
Glenn Ritchey	Vice Chairman	(via phone)
Jeff Boerger	Assistant Secretary	
Kelly Dispenette	Assistant Secretary	

Also present were:

Jane Gaarlandt	PFM Group Consulting LLC	
Ashley Quiros	PFM Group Consulting LLC	(via phone)
Audrey Ryan	PFM Group Consulting LLC	(via phone)
Mark Watts	Cobb Cole	(via phone)
Bobby Ball	ZevCohen	

FIRST ORDER OF BUSINESS

Administrative Matters

Call to Order

Ms. Gaarlandt called the meeting of the Board of Supervisors of the One Daytona Community Development District to order at 10:03 a.m. and roll call was taken. Those in attendance are listed above.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the August 15, 2025, Board of Supervisors' Meeting

The Board reviewed the minutes.

On MOTION by Mr. Boerger, seconded by Ms. Dispenette, with all in favor, the Board approved the Minutes of the August 15, 2025, Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

Business Matters

Review and Acceptance of Fiscal Year 2025 Goals and Objectives Report

The Board reviewed the report. It was noted that the District met all the goals and objectives for Fiscal Year 2025.

On MOTION by Ms. Dispenette, seconded by Mr. Ritchey, with all in favor, the Board accepted the Fiscal Year 2025 Goals and Objectives Report.

FIFTH ORDER OF BUSINESS

Review and Acceptance of Series 2018 Bonds Arbitrage Reports for:

- **Fiscal Year 2024**
- **Fiscal Year 2025**

The Board reviewed the arbitrage reports. No arbitrage liability was incurred for either year.

On MOTION by Mr. Bowler, seconded by Mr. Boerger, with all in favor, the Board accepted the Series 2018 Bonds Arbitrage Reports for Fiscal Year 2024 and Fiscal Year 2025.

SIXTH ORDER OF BUSINESS

Ratification of Fiscal Year 2025 Auditor Engagement Letter

Mr. Bowler gave an overview of the engagement letter and noted there was a slight increase in costs from the previous fiscal year.

Ms. Gaarlandt reviewed the process of engaging an auditor. It was noted the RFP process will be completed again for next fiscal year.

On MOTION by Mr. Bowler, seconded by Ms. Dispenette, with all in favor, the Board ratified the Fiscal Year 2025 Auditor Engagement Letter.

SEVENTH ORDER OF BUSINESS

Ratification of Funding Request Nos. 243 – 256

Mr. Bowler gave an overview of the funding requests.

On MOTION by Ms. Dispenette, seconded by Mr. Boerger, with all in favor, the Board ratified Funding Request Nos. 243 – 256.

EIGHTH ORDER OF BUSINESS

Review of District Financials

The Board reviewed the District financials.

Mr. Bowler gave an overview.

No action was required by the Board.

NINTH ORDER OF BUSINESS

Other Business

Staff Reports

District Counsel – Mr. Watts noted he is almost completed with the memo related to the District’s history. He will send it to the Board next week.

District Engineer – No report.

District Manager – Ms. Gaarlandt noted the next Board meeting is scheduled for March 20, 2026. There was brief discussion regarding the meeting schedule. The Board agreed to cancel the March 20 meeting. It was noted the May 15th meeting will be the beginning of the budget process.

Per previous discussion, Ms. Gaarlandt will send Mr. Kelleher a resignation form letter in case he decides to resign from the Board. If so, nominations will be taken at the May meeting.

Audience Comments – There were no audience comments.

Supervisor Requests – There were no Supervisor comments.

TENTH ORDER OF BUSINESS

Adjournment

Mr. Bowler requested a motion to adjourn the meeting.

On MOTION by Ms. Dispenette, seconded by Mr. Boerger, with all in favor, the One Daytona CDD January 16, 2026, Board of Supervisors’ Meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman



One Daytona Community Development District

**Consideration of Resolution 2026-01,
Designating a Date, Time and Location for
the 2026 Landowners' Election Meeting
[Suggested Date, November 20, 2026]**

RESOLUTION 2026-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ONE DAYTONA COMMUNITY DEVELOPMENT DISTRICT DESIGNATING A DATE, TIME AND LOCATION FOR A LANDOWNERS' MEETING; PROVIDING FOR PUBLICATION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, One Daytona Community Development District ("**District**") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within the City of Daytona Beach, Volusia County, Florida; and

WHEREAS, the District's Board of Supervisors ("**Board**") is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by provisions of Chapter 286, Florida Statutes; and

WHEREAS, the effective date of the City of Daytona Beach Ordinance 14-29 creating the District was the 5th day of February 2014; and

WHEREAS, the District is statutorily required to hold a meeting of the landowners of the District for the purpose of electing supervisors for the District on a date in November established by the Board, which shall be noticed pursuant to Section 190.006(2)(a), Florida Statutes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF ONE DAYTONA COMMUNITY DEVELOPMENT DISTRICT:

Section 1. In accordance with Section 190.006(2), Florida Statutes, the meeting of the landowners to elect three (3) supervisors of the District, shall be held on the ____ day of November, 2026, at _____ at _____.

Section 2. The District's Secretary is hereby directed to publish notice of this landowners' meeting in accordance with the requirements of Section 190.006(2)(a), Florida Statutes.

Section 3. Pursuant to Section 190.006(2)(b), Florida Statutes, the landowners' meeting and election has been announced by the Board at its May 15, 2026 meeting. A sample notice of landowners' meeting and election, proxy, ballot form and instructions were presented at such meeting and are attached hereto as **Exhibit A**. Such documents are available for review and copying during normal business hours at the District's Local Records Office, located at the office of the District Manager, PFM Management Services LLC, located at 3501 Quadrangle Boulevard, Suite 270, Orlando, Florida 32817.

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 10TH DAY OF JUNE 2026.

**ONE DAYTONA
COMMUNITY DEVELOPMENT DISTRICT**

ATTEST:

SECRETARY / ASST. SECRETARY

CHAIRMAN / VICE CHAIRMAN

NOTICE OF LANDOWNERS' MEETING AND ELECTION AND MEETING OF THE BOARD OF SUPERVISORS OF THE ONE DAYTONA COMMUNITY DEVELOPMENT DISTRICT

Notice is hereby given to the public and all landowners within One Daytona Community Development District (the "District") the location of which is generally described as comprising a parcel or parcels of land containing approximately 189 acres, located east of Fentress Boulevard, north of International Speedway Boulevard (US 92), and west of Bill France Boulevard, in the City of Daytona Beach, Volusia County, Florida, advising that a meeting of landowners will be held for the purpose of electing three (3) persons to the District Board of Supervisors. Immediately following the landowners' meeting there will be convened a meeting of the Board of Supervisors for the purpose of considering certain matters of the Board to include election of certain District officers, and other such business which may properly come before the Board.

DATE: November ____, 2026
TIME: _____
PLACE: _____

Each landowner may vote in person or by written proxy. Proxy forms may be obtained upon request at the office of the District Manager, 3501 Quadrangle Boulevard, Suite 270, Orlando, Florida 32817. At said meeting each landowner or his or her proxy shall be entitled to nominate persons for the position of Supervisor and cast one vote per acre of land, or fractional portion thereof, owned by him or her and located within the District for each person to be elected to the position of Supervisor. A fraction of an acre shall be treated as one acre, entitling the landowner to one vote with respect thereto. Platted lots shall be counted individually and rounded up to the nearest whole acre. The acreage of platted lots shall not be aggregated for determining the number of voting units held by a landowner or a landowner's proxy. At the landowners' meeting the landowners shall select a person to serve as the meeting chair and who shall conduct the meeting.

The landowners' meeting and the Board of Supervisors meeting are open to the public and will be conducted in accordance with the provisions of Florida law. One or both of the meetings may be continued to a date, time, and place to be specified on the record at such meeting. A copy of the agenda for these meetings may be obtained from 3501 Quadrangle Boulevard, Suite 270, Orlando, Florida 32817. There may be an occasion where one or more supervisors will participate by telephone.

Any person requiring special accommodations to participate in these meetings is asked to contact the District Office at (407) 382-3256, at least 48 hours before the hearing. If you are hearing or speech impaired, please contact the Florida Relay Service at (800) 955-8770 for aid in contacting the District Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that such person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

District Manager
Run Date(s): _____ & _____

PUBLISH: ONCE A WEEK FOR 2 CONSECUTIVE WEEKS, THE LAST DAY OF PUBLICATION TO BE NOT FEWER THAN 14 DAYS OR MORE THAN 28 DAYS BEFORE THE DATE OF ELECTION, IN A NEWSPAPER WHICH IS IN GENERAL CIRCULATION IN THE AREA OF THE DISTRICT.

**INSTRUCTIONS RELATING TO LANDOWNERS' MEETING OF
ONE DAYTONA COMMUNITY DEVELOPMENT DISTRICT
FOR THE ELECTION OF SUPERVISORS**

DATE OF LANDOWNERS' MEETING: **November** ____, 2026

TIME: _____

LOCATION: _____

Pursuant to Chapter 190, Florida Statutes, and after a Community Development District ("**District**") has been established and the landowners have held their initial election, there shall be a subsequent landowners' meeting for the purpose of electing members of the Board of Supervisors ("**Board**") every two years until the District qualifies to have its board members elected by the qualified electors of the District. The following instructions on how all landowners may participate in the election are intended to comply with Section 190.006(2)(b), Florida Statutes.

A landowner may vote in person at the landowners' meeting, or the landowner may nominate a proxy holder to vote at the meeting in place of the landowner. Whether in person or by proxy, each landowner shall be entitled to cast one vote per acre of land owned by him or her and located within the District, for each position on the Board that is open for election for the upcoming term. A fraction of an acre shall be treated as one (1) acre, entitling the landowner to one vote with respect thereto. Please note that a particular parcel of real property is entitled to only one vote for each eligible acre of land or fraction thereof; therefore, two or more people who own real property in common, that is one acre or less, are together entitled to only one vote for that real property.

At the landowners' meeting, the first step is to elect a chair for the meeting, who may be any person present at the meeting. The landowners shall also elect a secretary for the meeting who may be any person present at the meeting. The secretary shall be responsible for the minutes of the meeting. The chair shall conduct the nominations and the voting. If the chair is a landowner or proxy holder of a landowner, he or she may nominate candidates and make and second motions. Candidates must be nominated and then shall be elected by a vote of the landowners. Nominees may be elected only to a position on the Board that is open for election for the upcoming term.

This year, three (3) seats on the Board will be up for election by landowners. The two candidates receiving the highest number of votes shall be elected for a term of four (4) years. The candidate receiving the next highest number of votes shall be elected for a term of two (2) years. The term of office for each successful candidate shall commence upon election.

A proxy is available upon request. To be valid, each proxy must be signed by one of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one vote, each property must be listed and the number of acres of each property must be included. The signature on a proxy does not need to be notarized.

LANDOWNER PROXY

**ONE DAYTON A COMMUNITY DEVELOPMENT DISTRICT
CITY OF DAYTONA BEACH, VOLUSIA COUNTY, FLORIDA
LANDOWNERS' MEETING – November __, 2026**

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, the fee simple owner of the lands described herein, hereby constitutes and appoints _____ (“**Proxy Holder**”) for and on behalf of the undersigned, to vote as proxy at the meeting of the landowners of the One Daytona Community Development District to be held at _____ on _____, November __, 2026 at _____, and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner that the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing that may be considered at said meeting including, but not limited to, the election of members of the Board of Supervisors. Said Proxy Holder may vote in accordance with his or her discretion on all matters not known or determined at the time of solicitation of this proxy, which may legally be considered at said meeting.

Any proxy heretofore given by the undersigned for said meeting is hereby revoked. This proxy is to continue in full force and effect from the date hereof until the conclusion of the landowners’ meeting and any adjournment or adjournments thereof, but may be revoked at any time by written notice of such revocation presented at the landowners’ meeting prior to the Proxy Holder’s exercising the voting rights conferred herein.

Printed Name of Legal Owner

Signature of Legal Owner

Date

<u>Parcel Description</u>	<u>Acreage</u>	<u>Authorized Votes</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

[Insert above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel. If more space is needed, identification of parcels owned may be incorporated by reference to an attachment hereto.]

Total Number of Authorized Votes: _____

NOTES: Pursuant to Section 190.006(2)(b), Florida Statutes (2015), a fraction of an acre is treated as one (1) acre entitling the landowner to one vote with respect thereto. Moreover, two (2) or more persons who own real property in common that is one acre or less are together entitled to only one vote for that real property.

If the fee simple landowner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto (e.g., bylaws, corporate resolution, etc.).

OFFICIAL BALLOT
ONE DAYTONA COMMUNITY DEVELOPMENT DISTRICT
CITY OF DAYTONA BEACH, VOLUSIA COUNTY, FLORIDA
LANDOWNERS' MEETING - NOVEMBER __, 2026

For Election (3 Supervisors): The two (2) candidates receiving the highest number of votes will each receive a four (4) year term, and the one (1) candidate receiving the next highest number of votes will receive a two (2) year term, with the term of office for the successful candidates commencing upon election.

The undersigned certifies that he/she/it is the fee simple owner of land, or the proxy holder for the fee simple owner of land, located within the One Daytona Community Development District and described as follows:

<u>Description</u>	<u>Acreage</u>
_____	_____
_____	_____
_____	_____

[Insert above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel.] [If more space is needed, identification of parcels owned may be incorporated by reference to an attachment hereto.]

or

Attach Proxy.

I, _____, as Landowner, or as the proxy holder of _____ (Landowner) pursuant to the Landowner's Proxy attached hereto, do cast my votes as follows:

NAME OF CANDIDATE	NUMBER OF VOTES
Seat 1. _____	_____
Seat 3 _____	_____
Seat 5 _____	_____

Date: _____

Signed: _____

Printed Name: _____



One Daytona Community Development District

Review of Letter from Supervisor of Elections, Volusia County



Lisa Lewis
Supervisor of Elections
Volusia County, Florida

April 15, 2026

Ms. Jane Gaarlandt
Senior District Manager
PFM Group Consulting, LLC
3501 Quadrangle Boulevard, Ste 270
Orlando, Florida 32817

Re: One Daytona CDD

Dear Ms. Gaarlandt:

Please accept this letter regarding the number of registered voters within the boundaries of One Daytona Community Development District in accordance with Senate Bill 1184, enacted June 23, 2004. There are **127** registered voters in this district as of April 15, 2026.

Please feel free to contact my office should you have questions.

Regards,

Lisa Lewis
Supervisor of Elections

1588 N Woodland Blvd., DeLand, FL 32720-7915
(386) 736-5930 • FAX (386) 822-5715

VolusiaElections.gov

Para información en español, llame al 386-736-5930.

*If your signature has changed, please update your signature by completing a new Florida voter registration application.
It is important to keep your signature updated, so that ballots and/or petition signatures can be counted.*



One Daytona Community Development District

Appointment of Auditor Selection Committee



One Daytona Community Development District

**Consideration of Resolution 2026-02,
Approving Fiscal Year 2026-2027 Proposed
Budget, and Setting a Public Hearing Date
[Suggested Date: August 21, 2026]**

RESOLUTION 2026-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ONE DAYTONA COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2026/2027 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors (“**Board**”) of the One Daytona Community Development District (“**District**”) prior to June 15, 2026, proposed budgets (“**Proposed Budget**”) for the fiscal year beginning October 1, 2026, and ending September 30, 2027 (“**Fiscal Year 2026/2027**”); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ONE DAYTONA COMMUNITY DEVELOPMENT DISTRICT:

1. PROPOSED BUDGET APPROVED. The Proposed Budget prepared by the District Manager for Fiscal Year 2026/2027 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. SETTING A PUBLIC HEARING. A public hearing on said approved Proposed Budget is hereby declared and set for _____, **2026** at _____ at the following location:

LOCATION: One Daytona Boulevard
Daytona Beach, FL 32114

3. TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT. The District Manager is hereby directed to submit a copy of the Proposed Budget to City of Daytona Beach and Volusia County at least 60 days prior to the hearing set above.

4. POSTING OF PROPOSED BUDGET. In accordance with Section 189.016, *Florida Statutes*, the District’s Secretary is further directed to post the approved Proposed Budget on the District’s website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. PUBLICATION OF NOTICE. Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 10TH DAY OF JUNE, 2026.

ATTEST:

**ONE DAYTONA COMMUNITY
DEVELOPMENT DISTRICT**

By: _____

Secretary

Its: _____



One Daytona CDD

Proposed FY 2027 Budget

PFM Management Services LLC
3501 Quadrangle Blvd Suite 270
Orlando, FL 32817
407-723-5900



One Daytona Community Development District

Proposed Annual Operations & Maintenance Budget FY 2027

	Actuals Through 04/30/26	Anticipated May - Sept	Anticipated FY 2026 Totals	Adopted FY 2026 Budget	Proposed FY 2027 Budget
Revenues					
Developer Funding	\$ 37,358.95	\$ 47,323.27	\$ 84,682.22	\$ 110,330.00	\$ 110,330.00
Interest Income	164.25	-	164.25	-	-
Net Revenues	\$ 37,523.20	\$ 47,323.27	\$ 84,846.47	\$ 110,330.00	\$ 110,330.00
Expenditures					
Supervisor Fee	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
Public Official Insurance	3,552.00	-	3,552.00	3,800.00	4,180.00
Trustee Services	-	4,500.00	4,500.00	4,500.00	4,500.00
District Management	18,958.31	13,541.69	32,500.00	32,500.00	32,500.00
Engineering Fees	6,181.95	8,333.33	14,515.28	20,000.00	20,000.00
District Counsel	688.50	8,958.33	9,646.83	21,500.00	20,000.00
Arbitrage	350.00	-	350.00	2,000.00	1,000.00
Audit	-	6,500.00	6,500.00	6,500.00	8,000.00
Travel & Per Diem	85.80	145.83	231.63	350.00	350.00
Telephone	-	20.83	20.83	50.00	50.00
Postage/Shipping	1.48	62.50	63.98	150.00	150.00
Copies	-	20.83	20.83	50.00	50.00
Legal Advertising	112.86	833.33	946.19	2,000.00	2,000.00
Website Maintenance	1,545.00	1,275.00	2,820.00	2,820.00	2,820.00
Dues, Licenses, and Fees	175.00	-	175.00	175.00	175.00
General Insurance	4,342.00	-	4,342.00	4,650.00	5,115.00
Additional Insurance	1,350.00	-	1,350.00	1,350.00	1,400.00
Tax Preparation Fee	16.05	-	16.05	25.00	50.00
Contingency	-	1,212.50	1,212.50	2,910.00	1,990.00
Hurricane Clean up	-	2,083.33	2,083.33	5,000.00	5,000.00
Total Expenditures	\$ 37,358.95	\$ 47,487.52	\$ 84,846.47	\$ 110,330.00	\$110,330.00



One Daytona Community Development District Fiscal Year 2027

Budget Item Description

Revenues:

Developer Funding

Funding from the Developer.

Administrative Expenditures:

Supervisor Fees

Chapter 190 of the Florida Statutes allows for a member of the Board of Supervisors to be compensated for meeting attendance and to receive up to \$200.00 per meeting. The amount for the Fiscal Year is based upon all supervisors attending the meetings.

Public Officials' Liability (POL) Insurance

Supervisors' and Officers' liability insurance.

Trustee Services

The Trustee submits invoices annually for services rendered on bond series. These fees are for maintaining the District trust accounts.

District Management Fees

The District receives Management and Administrative services as part of a Management Agreement with PFM Group Consulting, LLC. These services are further outlined in Exhibit "A" of the Management Agreement.

Engineering Fees

The District's engineer provides general engineering services to the District. Among these services are attendance at and preparation for monthly board meetings, review of invoices, and all other engineering services as requested by the District throughout the year.

District Counsel

The District's legal counsel provides general legal services to the District. Among these services are attendance at and preparation for monthly board meetings, review of operating and maintenance contracts, and all other legal services as requested by the District throughout the year.



One Daytona Community Development District

Fiscal Year 2027

Arbitrage

Annual computations are necessary to calculate arbitrage rebate liability to ensure the District's compliance with all tax regulations.

Audit

Chapter 218 of the Florida Statutes requires a District to conduct an annual financial audit by an Independent Certified Public Accounting firm. Some exceptions apply.

Travel & Per Diem

Travel to and from meetings as related to the District.

Telephone

Telephone and fax machine services.

Postage & Shipping

Mail, overnight deliveries, correspondence, etc.

Copies

Printing and binding Board agenda packages, letterhead, envelopes, and copies.

Legal Advertising

The District will incur expenditures related to legal advertising. The items for which the District will advertise include, but are not limited to monthly meetings, special meetings, and public hearings for the District.

Website Maintenance

Website maintenance fee.

Dues, Licenses & Fees

The District is required to pay an annual fee to the Department of Economic Opportunity.

General Insurance

General liability insurance.

Additional Insurance

Additional liability insurance.



One Daytona Community Development District Fiscal Year 2027

Tax Preparation Fee

The IRS requires the annual 1099 processing to be electronically filed. These are the fee association with the electronic filing using tax1099.com.

Contingency

Other expenses incurred throughout the year.

Hurricane Clean up

Funds set aside to assist with any cleanup needed from a hurricane or funds needed to pay a hurricane-related insurance deductible.



**One Daytona Community Development District
FY 2027 Proposed Debt Service Budget**

**FY2027 Proposed
Series 2018 Budget**

REVENUES:

*Estimated TIF \$ 737,308.86

TOTAL REVENUES \$ 737,308.86

EXPENDITURES:

*Interest 11/01/2026 \$ 183,213.99

Principal 11/01/2026 \$ 554,094.87

TOTAL EXPENDITURES \$ 737,308.86

EXCESS REVENUES \$ -



One Daytona Community Development District

**Ratification of Funding Request
Nos. 257 – 264**

**ONE DAYTONA
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 257
1/16/2026

Invoice No	Supplier	Invoice Date	Property	Invoice Amount
76799	Cobb Cole (ONEDAY)	01/09/2026	One Daytona CDD	315.00
DM-01-2026-51	PFM Group Consulting LLC (ONEDAY)	01/05/2026	One Daytona CDD	2,708.33
83195	Zev Cohen & Associates, Inc. (ONEDAY)	01/12/2026	One Daytona CDD	731.25
			Total:	3,754.58

Secretary / Assistant Secretary

Chairman / Co-Chairman

One Daytona CDD
c/o PFM Group Consulting
3501 Quadrangle Blvd. Ste. 270
Orlando, FL 32817-8329
(407) 723-5900

**ONE DAYTONA
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 258
1/23/2026

Invoice No	Supplier	Invoice Date	Property	Invoice Amount
7942	VGlobalTech (ONEDAY)	12/01/2025	One Daytona CDD	300.00
8116	VGlobalTech (ONEDAY)	01/01/2026	One Daytona CDD	135.00
Total:				435.00

Secretary / Assistant Secretary

Chairman / Co-Chairman

One Daytona CDD
c/o PFM Group Consulting
3501 Quadrangle Blvd. Ste. 270
Orlando, FL 32817-8329
(407) 723-5900

**ONE DAYTONA
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 259
2/6/2026

Invoice No	Supplier	Invoice Date	Property	Invoice Amount
DM-02-2026-51	PFM Group Consulting LLC (ONEDAY)	02/05/2026	One Daytona CDD	2,708.33
Total:				2,708.33

Secretary / Assistant Secretary

Chairman / Co-Chairman

One Daytona CDD
c/o PFM Group Consulting
3501 Quadrangle Blvd. Ste. 270
Orlando, FL 32817-8329
(407) 723-5900

**ONE DAYTONA
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 260
2/13/2026

Invoice No	Supplier	Invoice Date	Property	Invoice Amount
78090	Cobb Cole (ONEDAY)	02/04/2026	One Daytona CDD	373.50
2026-269094	Ormond Beach Observer (ONEDAY)	01/30/2026	One Daytona CDD	57.61
140705	PFM Group Consulting LLC (ONEDAY)	02/09/2026	One Daytona CDD	85.80
8196	VGlobalTech (ONEDAY)	02/01/2026	One Daytona CDD	135.00
83369	Zev Cohen & Associates, Inc. (ONEDAY)	02/11/2026	One Daytona CDD	3,030.50
Total:				3,682.41

Secretary / Assistant Secretary

Chairman / Co-Chairman

One Daytona CDD
c/o PFM Group Consulting
3501 Quadrangle Blvd. Ste. 270
Orlando, FL 32817-8329
(407) 723-5900

**ONE DAYTONA
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 261
3/6/2026

Invoice No	Supplier	Invoice Date	Property	Invoice Amount
140986	PFM Group Consulting LLC (ONEDAY)	03/03/2026	One Daytona CDD	16.05
8283	VGlobalTech (ONEDAY)	03/01/2026	One Daytona CDD	135.00
			Total:	151.05

Secretary / Assistant Secretary

Chairman / Co-Chairman

One Daytona CDD
c/o PFM Group Consulting
3501 Quadrangle Blvd. Ste. 270
Orlando, FL 32817-8329
(407) 723-5900

**ONE DAYTONA
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 262
3/13/2026

Invoice No	Supplier	Invoice Date	Property	Invoice Amount
DM-03-2026-51	PFM Group Consulting LLC (ONEDAY)	03/05/2026	One Daytona CDD	2,708.33
83545	Zev Cohen & Associates, Inc. (ONEDAY)	03/11/2026	One Daytona CDD	1,384.30
Total:				4,092.63

Secretary / Assistant Secretary

Chairman / Co-Chairman

One Daytona CDD
c/o PFM Group Consulting
3501 Quadrangle Blvd. Ste. 270
Orlando, FL 32817-8329
(407) 723-5900

**ONE DAYTONA
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 263
4/3/2026

Invoice No	Supplier	Invoice Date	Property	Invoice Amount
8347	VGlobalTech (ONEDAY)	03/31/2026	One Daytona CDD	300.00
8392	VGlobalTech (ONEDAY)	04/01/2026	One Daytona CDD	135.00
Total:				435.00

Secretary / Assistant Secretary

Chairman / Co-Chairman

One Daytona CDD
c/o PFM Group Consulting
3501 Quadrangle Blvd. Ste. 270
Orlando, FL 32817-8329
(407) 723-5900

**ONE DAYTONA
COMMUNITY DEVELOPMENT DISTRICT**

Funding Request No. 264
4/10/2026

Invoice No	Supplier	Invoice Date	Property	Invoice Amount
DM-04-2026-57	PFM Management Services LLC (ONEDAY)	04/05/2026	One Daytona CDD	2,708.33
83779	Zev Cohen & Associates, Inc. (ONEDAY)	04/10/2026	One Daytona CDD	450.00
			Total:	3,158.33

Secretary / Assistant Secretary

Chairman / Co-Chairman

One Daytona CDD
c/o PFM Group Consulting
3501 Quadrangle Blvd. Ste. 270
Orlando, FL 32817-8329
(407) 723-5900



One Daytona Community Development District

Review of District Financials
[no action required]



One Daytona CDD

April 2026 Financial Package

April 30, 2026

PFM Management Services LLC
3501 Quadrangle Blvd
Suite 270
Orlando, FL 32817
407-723-5900



One Daytona CDD
Statement of Financial Position
As of 4/30/2026

	General Fund	Debt Service	Long Term Debt Group	Total
<u>Assets</u>				
<u>Current Assets</u>				
General Checking Account	\$ 7,282.25			\$ 7,282.25
Restricted Reserve	3,251.91			3,251.91
Revenue Series 2018		\$ 1.10		1.10
Redemption Account Series 2018		5,254.19		5,254.19
Total Current Assets	<u>\$ 10,534.16</u>	<u>\$ 5,255.29</u>	<u>\$ -</u>	<u>\$ 15,789.45</u>
<u>Investments</u>				
Amount Available in Debt Service Funds			\$ 5,255.29	\$ 5,255.29
Amount To Be Provided			13,985,592.21	13,985,592.21
Total Investments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,990,847.50</u>	<u>\$ 13,990,847.50</u>
Total Assets	<u><u>\$ 10,534.16</u></u>	<u><u>\$ 5,255.29</u></u>	<u><u>\$ 13,990,847.50</u></u>	<u><u>\$ 14,006,636.95</u></u>
<u>Liabilities and Net Assets</u>				
<u>Current Liabilities</u>				
Accounts Payable	\$ 3,593.33			\$ 3,593.33
Total Current Liabilities	<u>\$ 3,593.33</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,593.33</u>
<u>Long Term Liabilities</u>				
Revenue Bonds Payable - Long-Term			\$ 13,990,847.50	\$ 13,990,847.50
Total Long Term Liabilities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,990,847.50</u>	<u>\$ 13,990,847.50</u>
Total Liabilities	<u><u>\$ 3,593.33</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 13,990,847.50</u></u>	<u><u>\$ 13,994,440.83</u></u>
<u>Net Assets</u>				
Net Assets, Unrestricted	\$ (104,000.00)			\$ (104,000.00)
Net Assets - General Government	110,776.58			110,776.58
Current Year Net Assets - General Government	164.25			164.25
Net Assets, Unrestricted		\$ 5,161.09		5,161.09
Current Year Net Assets, Unrestricted		94.20		94.20
Total Net Assets	<u><u>\$ 6,940.83</u></u>	<u><u>\$ 5,255.29</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 12,196.12</u></u>
Total Liabilities and Net Assets	<u><u>\$ 10,534.16</u></u>	<u><u>\$ 5,255.29</u></u>	<u><u>\$ 13,990,847.50</u></u>	<u><u>\$ 14,006,636.95</u></u>



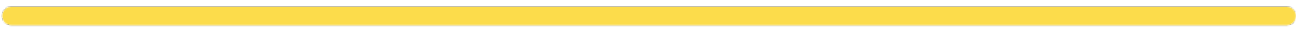
One Daytona CDD
Statement of Activities
As of 4/30/2026

	General Fund	Debt Service	Long Term Debt Group	Total
<u>Revenues</u>				
Developer Contributions	\$ 37,358.95			\$ 37,358.95
Total Revenues	<u>\$ 37,358.95</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 37,358.95</u>
<u>Expenses</u>				
Public Official Insurance	\$ 3,552.00			\$ 3,552.00
District Management	18,958.31			18,958.31
Engineering	6,181.95			6,181.95
District Counsel	688.50			688.50
Arbitrage Calculation	350.00			350.00
Tax Preparation	16.05			16.05
Travel and Per Diem	85.80			85.80
Postage & Shipping	1.48			1.48
Legal Advertising	112.86			112.86
Web Site Maintenance	1,545.00			1,545.00
Dues, Licenses, and Fees	175.00			175.00
General - Insurance	4,342.00			4,342.00
Other Insurance	1,350.00			1,350.00
Total Expenses	<u>\$ 37,358.95</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 37,358.95</u>
<u>Other Revenues (Expenses) & Gains (Losses)</u>				
Interest Income	\$ 164.25			\$ 164.25
Interest Income		\$ 94.20		94.20
Total Other Revenues (Expenses) & Gains (Losses)	<u>\$ 164.25</u>	<u>\$ 94.20</u>	<u>\$ -</u>	<u>\$ 258.45</u>
Change In Net Assets	\$ 164.25	\$ 94.20	\$ -	\$ 258.45
Net Assets At Beginning Of Year	\$ 6,776.58	\$ 5,161.09	\$ -	\$ 11,937.67
Net Assets At End Of Year	<u>\$ 6,940.83</u>	<u>\$ 5,255.29</u>	<u>\$ -</u>	<u>\$ 12,196.12</u>



One Daytona CDD
Budget to Actual
For the month ending 04/30/2026

	Actual	Year To Date Budget	Variance	FY2026 Adopted Budget	Percentage Spent
<u>Revenues</u>					
Developer Contributions	\$ 37,358.95	\$ 64,359.17	\$ (27,000.22)	\$ 110,330.00	33.86%
Net Revenues	\$ 37,358.95	\$ 64,359.17	\$ (27,000.22)	\$ 110,330.00	33.86%
<u>General & Administrative Expenses</u>					
Public Official Insurance	\$ 3,552.00	\$ 2,216.67	\$ 1,335.33	\$ 3,800.00	93.47%
Trustee Services	-	2,625.00	(2,625.00)	4,500.00	0.00%
District Management	18,958.31	18,958.33	(0.02)	32,500.00	58.33%
Engineering	6,181.95	11,666.67	(5,484.72)	20,000.00	30.91%
District Counsel	688.50	12,541.67	(11,853.17)	21,500.00	3.20%
Arbitrage	350.00	1,166.67	(816.67)	2,000.00	17.50%
Audit	-	3,791.67	(3,791.67)	6,500.00	0.00%
Travel and Per Diem	85.80	204.17	(118.37)	350.00	24.51%
Telephone	-	29.17	(29.17)	50.00	0.00%
Postage & Shipping	1.48	87.50	(86.02)	150.00	0.99%
Copies	-	29.17	(29.17)	50.00	0.00%
Legal Advertising	112.86	1,166.67	(1,053.81)	2,000.00	5.64%
Web Site Maintenance	1,545.00	1,645.00	(100.00)	2,820.00	54.79%
Dues, Licenses, and Fees	175.00	102.08	72.92	175.00	100.00%
General - Insurance	4,342.00	2,712.50	1,629.50	4,650.00	93.38%
Other Insurance	1,350.00	787.50	562.50	1,350.00	100.00%
Tax Preparation Fee	16.05	14.58	1.47	25.00	64.20%
Contingency	-	1,697.50	(1,697.50)	2,910.00	0.00%
Hurricane Cleanup	-	2,916.67	(2,916.67)	5,000.00	0.00%
Total General & Administrative Expenses	\$ 37,358.95	\$ 64,359.17	\$ (27,000.22)	\$ 110,330.00	33.86%
Total Expenses	\$ 37,358.95	\$ 64,359.17	\$ (27,000.22)	\$ 110,330.00	33.86%
Income (Loss) from Operations	\$ -	\$ -	\$ -	\$ -	
<u>Other Income (Expense)</u>					
Interest Income	\$ 164.25	\$ -	\$ 164.25	\$ -	
Total Other Income (Expense)	\$ 164.25	\$ -	\$ 164.25	\$ -	
Net Income (Loss)	\$ 164.25	\$ -	\$ 164.25	\$ -	



One Daytona Community Development District

History of One Daytona CDD Memo

Memorandum



To: Board of Supervisors, One Daytona Community Development District
From: Mark A. Watts, Esq.
Date: June 8, 2026
Subject: A Brief History of the One Daytona CDD

1. Introduction.

Several meetings ago, you asked me to prepare this memorandum to provide a summary for those that come after us of the purpose and intent surrounding the establishment of the One Daytona Community Development District (“District”).

As a brief introduction, the District was established to facilitate the redevelopment of property that largely consisted of the Apollo era General Electric light industrial complex located across International Speedway Boulevard from the Daytona International Speedway. The proposed redevelopment of the land located in the District involved not just the design and installation of basic public infrastructure, but essentially the redevelopment of what was already a complex system of public and private infrastructure to serve the new vision for the land. Based on the level of complexity, the City of Daytona Beach and County of Volusia were willing to participate in financing and developing the new infrastructure required to serve the land within the District, but wanted to ensure that the effort was handled in a transparent and public manner. As a result, it was agreed that establishing the District would provide the desired level of transparency, accountability and longevity to support the planned redevelopment effort.

2. Establishment and Initial Agreements.

The District was established by City of Daytona Beach Ordinance No. 14-29 on December 18, 2013. Initial members of the Board of Supervisors included former City of Daytona Beach Mayor Glenn Ritchey, local businessman Kevin Bowler, and representatives of what was then International Speedway Corporation including Gary Crotty, Scott Bullock and Cheryl Coxwell. Zev Cohen & Associates was hired as the District Engineer and CobbCole was appointed as District Counsel.

In May of 2014, the District entered into two agreements that were the first step toward redevelopment of the land into the One Daytona complex:

- The One Daytona Development Incentive Agreement between the District and the City of Daytona Beach was approved on May 7, 2014 and provided for the long term investment of new ad valorem tax revenue received by the City as a result of the One Daytona development. The new ad valorem tax revenue was specifically contributed by the District by the City to assist in financing necessary utilities, stormwater infrastructure, public gathering space, landscaping and hardscaping designed to enhance land at the City's gateway.
- The One Daytona CDD Interlocal Infrastructure Grant Agreement was entered into by the District and County of Volusia on May 16, 2014. The agreement with the County provided certain cash contributions to the District's capital improvement plan to assist in the development of roadways and pedestrian facilities, structured and surface parking and public gathering spaces. The County agreement also provides for the future reconciliation of the respective contributions made by the City and County to confirm that each government's investment in the

District infrastructure is equivalent to the other at the end of their respective terms. A separate reconciliation agreement between the District and primary landowning entity within the District at that time was entered into in April 2014 to address that future obligation.

3. Development and Financing of the District's Infrastructure.

After the establishment of the District and the primary financing plan based on the City and County agreements, the District proceeded with validation of any required financial obligations to be incurred in connection with the plan of finance. In August 2014, the District filed a bond validation complaint in circuit court. Bond validation complaints seek judicial review and confirmation of the legality of long term debt obligations that may be issued by governmental entities such as the District. The validation was reviewed by the circuit court and a final order validating any debt to be issued by the District in September 2014.

Following the bond validation process, development work on the District's capital improvement plan began. The work itself was completed by the primary landowner within the District, with the understanding that the completed infrastructure would be dedicated to the District. The process for reconstructing infrastructure and complimentary private development was time consuming and lasted several years. The District, nonetheless, met the performance benchmarks established in the agreements with the City and County.

Both the City and County agreements include performance standards designed to ensure that the funds invested in the District's capital improvement plan achieved broader community goals of redeveloping underutilized property and enhancing economic activity. A series of documentation exercises were performed between

2015-2018 to confirm that the benchmarks established under each agreement were met. Each review confirmed the District's compliance with the established parameters.

As the District's infrastructure plan was completed, the completed infrastructure to the District for long term ownership and maintenance. Some elements of infrastructure were transferred via public easements established by the plat for One Daytona. Other elements were deeded or transferred via bill of sale. In exchange for the completed infrastructure, the District reimbursed the costs incurred for the public infrastructure with cash received through the County grant agreement or through the issuance of a long term promissory note issued by the District and payable from the ad valorem tax increment revenues generated by the City incentive agreement. In October 2018, a bond closing occurred in which the District issued its One Daytona Community Development District \$10,500,000 Capital Improvement Revenue Bond, Series 2018. The bonds were issued directly to the primary land owning entity within the District to reimburse the costs associated with public infrastructure improvements. Payments are made annually based on the tax increment revenue received from the City of Daytona Beach. No other source of repayment is pledged to support the bonds.

4. Ongoing Operations of the District.

The District's primary roll at this point is to maintain its infrastructure and remain available to finance any future infrastructure needed to support ongoing activity in the District. In order to maximize efficiency, most maintenance work is performed by the primary landowner under an ongoing maintenance agreement. The District's staff monitors the maintenance work, including annual reports prepared by the District Engineer in connection with the condition of specific infrastructure

components. The annual reports primarily focus on the operation and maintenance of the stormwater management system, roadways and pedestrian facilities.

At present, the District's Board of Supervisors remains elected by the landowners within the District. When the number of registered voters in the District reaches 250, election of the board members will transition to a general election of the voters residing in the District. As of April 15, 2026, there are 127 registered voters residing in the District.



One Daytona Community Development District

AUDITOR SELECTION COMMITTEE MEETING



One Daytona Community Development District

- ## **Review and Approval of Audit Documents**
- a. Audit RFP Notice**
 - b. Instructions to Proposers**
 - c. Evaluation Criteria – With and Without Price**

ONE DATONA COMMUNITY DEVELOPMENT DISTRICT

REQUEST FOR PROPOSALS FOR ANNUAL AUDIT SERVICES

The One Daytona Community Development District (the 'District') hereby requests proposals for annual financial auditing services. The proposal must provide for the auditing of the District's financial records for the fiscal year ending September 30, 2026, with an option for two (2) additional annual renewals. The District is a local unit of special-purpose government created under Chapter 190, Florida Statutes, for the purpose of financing, constructing, and maintaining public infrastructure. The District is located in Orange County and has an operating budget of approximately \$110,330.00 exclusive of debt service. The final contract will require that, among other things, the audit for Fiscal Year 2026 be completed no later than June 1, 2027.

Each auditing entity submitting a proposal must be authorized to do business in Florida; hold all applicable state and federal professional licenses in good standing, including but not limited to a license under Chapter 473, Florida Statutes; and be qualified to conduct audits in accordance with "Government Auditing Standards," as adopted by the Florida Board of Accountancy. Audits shall be conducted in accordance with Florida law and particularly Section 218.39, Florida Statutes, and the rules of the Florida Auditor General.

Proposal packages, which include additional qualification requirements, evaluation criteria and instructions to proposers, are available from the District Manager at the address and telephone number listed below.

Proposers must provide three (3) hard copies and one (1) electronic copy (flash drive) of their proposals to One Daytona Community Development District c/o PFM Management Services LLC, 3501 Quadrangle Boulevard, Suite 270, Orlando, FL 32817, in an envelope marked on the outside "Auditing Services – One Daytona Community Development District." Proposals must be received by **4:30 p.m. on July 6, 2026**, at the office of the District Manager. Please direct all questions regarding this Request for Proposals to the District Manager, who can be reached at (407) 723-5900.

Any protest regarding the terms of this Notice, or the proposal packages on file with the District Manager, must be filed in writing at the offices of the District Manager within seventy-two (72) calendar hours (excluding weekends) after publication of this Notice. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid Notice or proposal package provisions.

One Daytona Community Development District
Jane Gaarlandt, District Manager

Run date:

**ONE DAYTONA COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS**

**District Auditing Services for Fiscal Year 2026
Volusia County, Florida**

INSTRUCTIONS TO PROPOSERS

SECTION 1. DUE DATE. Sealed proposals must be received no later than **July 6, 2026, at 4:30 p.m.**, at the offices of the District Manager, PFM Management Services LLC., located at 3501 Quadrangle Boulevard, Suite 270, Orlando, FL 32817.

SECTION 2. FAMILIARITY WITH THE LAW. By submitting a proposal, the Proposer is assumed to be familiar with all federal, state, and local laws, ordinances, rules and regulations that in any manner affect the work. Ignorance on the part of the Proposer will in no way relieve it from responsibility to perform the work covered by the proposal in compliance with all such laws, ordinances and regulations.

SECTION 3. QUALIFICATIONS OF PROPOSER. The contract, if awarded, will only be awarded to a responsible Proposer who is qualified by experience and licensing to do the work specified herein. The Proposer shall submit with its proposal satisfactory evidence of experience in similar work and show that it is fully prepared to complete the work to the satisfaction of the District.

SECTION 4. SUBMISSION OF ONLY ONE PROPOSAL. Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

SECTION 5. SUBMISSION OF PROPOSAL. Each Proposer shall submit three (3) hard copies and one (1) electronic copy of the Proposal Documents (defined below), and other requested attachments at the time and place indicated herein, which shall be enclosed in an opaque sealed envelope, marked with the title "Auditing Services – One Daytona Community Development District" on the face of it.

SECTION 6. MODIFICATION AND WITHDRAWAL. Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where proposals are to be submitted at any time prior to the time and date the proposals are due. No proposal may be withdrawn after opening for a period of ninety (90) days.

SECTION 7. PROPOSAL DOCUMENTS. The proposal documents shall consist of the notice announcing the request for proposals, these instructions, the evaluation criteria and a proposal with all required documentation pursuant to Section 12 of these instructions (the "Proposal Documents").

SECTION 8. PROPOSAL. In making its proposal, each Proposer represents that it has read and understands the Proposal Documents and that the proposal is made in accordance therewith.

SECTION 9. BASIS OF AWARD/RIGHT TO REJECT. The District reserves the right to reject any and all proposals, make modifications to the work, and waive any informalities or irregularities in proposals as it is deemed in the best interests of the District.

SECTION 10. CONTRACT AWARD. Within fourteen (14) days of receipt of the Notice of Award from the District, the Proposer shall enter into and execute a contract or engagement letter with the District.

SECTION 11. LIMITATION OF LIABILITY. Nothing herein shall be construed as or constitute a waiver of District's limited waiver of liability contained in section 768.28, Florida Statutes, or any other statute or law.

SECTION 12. CONTENTS OF PROPOSALS. All proposals shall include the following information in addition to any other requirements of the Proposal Documents.

- A.** List position or title of all personnel to perform work on the District audit. Include resumes for each person listed; list years of experience in present position for each party listed and years of related experience.
- B.** Describe proposed staffing levels, including resumes with applicable certifications.
- C.** Provide three (3) references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address and phone number of a contact person. Identify any work previously conducted for other community development districts.
- D.** The lump sum cost of the provision of the services under the proposal, plus the cost of two (2) annual renewals.

SECTION 13. PROTESTS. In accordance with the District's Rules of Procedure, any protest regarding the Proposal Documents, must be filed in writing, at the offices of the District Manager, within seventy-two (72) hours after the receipt of the proposed contract documents. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid contract award.

SECTION 14. EVALUATION OF PROPOSALS. The criteria to be used in the evaluation of proposals are presented in the evaluation criteria, contained within the Proposal Documents.

**AUDITOR SELECTION
EVALUATION CRITERIA (WITHOUT PRICE)**

1. *Ability of Personnel.* (25 Points)

This includes the geographic locations of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; present ability to manage this project; evaluation of existing work load; proposed staffing levels, etc.

2. *Proposer's Experience.* (25 Points)

This includes past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other community development districts in other contracts; character, integrity, reputation, of respondent, etc.

3. *Understanding of Scope of Work.* (25 Points)

Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.

4. *Ability to Furnish the Required Services.* (25 Points)

Extent to which the proposal demonstrates the adequacy of Proposer's financial resources and stability as a business entity necessary to complete the services required.